

Appointment

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**From:** Stepp, Cathy [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=BEFDAFC0FA1A425EAE232F60AD9BDA1D-STEPP, CATH]  
**Sent:** 4/4/2018 10:09:04 PM  
**To:** Chu, Ed [Chu.Ed@epa.gov]  
**CC:** Thiede, Kurt [thiede.kurt@epa.gov]

**Subject:** Fwd: OIG EXIT CONFERENCE: IT PROPERTY AUDIT

**Location:** Ex. 6 Personal Privacy (PP)

**Start:** 4/9/2018 1:00:00 PM

**End:** 4/9/2018 2:00:00 PM

**Show Time As:** Tentative

Sent from my iPhone

Begin forwarded message:

**From:** "Holthaus, Randy" <Holthaus.Randy@epa.gov>  
**To:** "Vizian, Donna" <Vizian.Donna@epa.gov>, "Ross, David P" <ross.davidp@epa.gov>, "Lopez, Peter" <lopez.peter@epa.gov>, "Stepp, Cathy" <stepp.cathy@epa.gov>, "Levy, Eric" <levy.eric@epa.gov>, "Svec, John" <Svec.John@epa.gov>, "Moore, Steven" <Moore.Steven@epa.gov>, "Lemley, Lauren" <Lemley.Lauren@epa.gov>, "Hallum, Carrie" <hallum.carrie@epa.gov>, "Colvin, Charles" <Colvin.Charles@epa.gov>, "Lopez, Yvette" <lopez.yvette@epa.gov>, "Williams, Walter" <williams.walter@epa.gov>, "Tindall, Kenneth" <tindall.kenneth@epa.gov>, "DeMarco, Frank" <DeMarco.Frank@epa.gov>, "Sarnecky, Stephen" <Sarnecky.Stephen@epa.gov>, "Petrole, Maryann" <Petrole.Maryann@epa.gov>, "WigginsLewis, Miriam" <WigginsLewis.Miriam@epa.gov>, "Gonder, Sharon" <Gonder.Sharon@epa.gov>, "Shelby, David" <Shelby.David@epa.gov>, "Jackson, Yvette" <Jackson.Yvette@epa.gov>, "Davis, Michael D." <Davis.Michaeld@epa.gov>, "Soliman, Neven" <Soliman.Neven@epa.gov>  
**Subject:** OIG EXIT CONFERENCE: IT PROPERTY AUDIT

This is an invite to the OIG's Exit Conference for our Final Report to be issued sometime in the near future on our audit of the physical control over IT property. It is not possible to find a time where every invitee could attend so if you cannot attend feel free to send someone in your place who has a need-to-know if you think that is warranted.

R2, R5, and OW agreed with our draft report recommendations. You are certainly invited to attend and provide any additional comments you may have, if any. The majority of the discussion, however, will be with OARM personnel. OARM's response to our draft report recommendations indicated that either there was non-concurrence or that some actions had already been taken. Upon review of OARM's draft report response, the OIG audit team and management decided to revise our draft report recommendations to OARM. On March 13, 2018, OIG Director Mike Davis sent the email below indicating the revised/proposed language for recommendations to OARM. We will be focusing our discussion on the information below:

From: Davis, Michael D.

Sent: Tuesday, March 13, 2018 7:40 AM

To: Vizian, Donna <[Vizian.Donna@epa.gov](mailto:Vizian.Donna@epa.gov)<<mailto:Vizian.Donna@epa.gov>>>; Ross, David P <[ross.davidp@epa.gov](mailto:ross.davidp@epa.gov)<<mailto:ross.davidp@epa.gov>>>; Lopez, Peter <[lopez.peter@epa.gov](mailto:lopez.peter@epa.gov)<<mailto:lopez.peter@epa.gov>>>; Stepp, Cathy <[stepp.cathy@epa.gov](mailto:stepp.cathy@epa.gov)<<mailto:stepp.cathy@epa.gov>>>

Cc: Kaplan, Robert <[kaplan.robert@epa.gov](mailto:kaplan.robert@epa.gov)<<mailto:kaplan.robert@epa.gov>>>; Levy, Eric <[levy.eric@epa.gov](mailto:levy.eric@epa.gov)<<mailto:levy.eric@epa.gov>>>; Svec, John <[Svec.John@epa.gov](mailto:Svec.John@epa.gov)<<mailto:Svec.John@epa.gov>>>; Moore, Steven <[Moore.Steven@epa.gov](mailto:Moore.Steven@epa.gov)<<mailto:Moore.Steven@epa.gov>>>; Colvin, Charles <[Colvin.Charles@epa.gov](mailto:Colvin.Charles@epa.gov)<<mailto:Colvin.Charles@epa.gov>>>; Lopez, Yvette <[lopez.yvette@epa.gov](mailto:lopez.yvette@epa.gov)<<mailto:lopez.yvette@epa.gov>>>; Williams, Walter <[williams.walter@epa.gov](mailto:williams.walter@epa.gov)<<mailto:williams.walter@epa.gov>>>; Tindall, Kenneth <[tindall.kenneth@epa.gov](mailto:tindall.kenneth@epa.gov)<<mailto:tindall.kenneth@epa.gov>>>; DeMarco, Frank <[DeMarco.Frank@epa.gov](mailto:DeMarco.Frank@epa.gov)<<mailto:DeMarco.Frank@epa.gov>>>; Sarnecky, Stephen <[Sarnecky.Stephen@epa.gov](mailto:Sarnecky.Stephen@epa.gov)<<mailto:Sarnecky.Stephen@epa.gov>>>; WigginsLewis, Miriam <[WigginsLewis.Miriam@epa.gov](mailto:WigginsLewis.Miriam@epa.gov)<<mailto:WigginsLewis.Miriam@epa.gov>>>; Gonder, Sharon <[Gonder.Sharon@epa.gov](mailto:Gonder.Sharon@epa.gov)<<mailto:Gonder.Sharon@epa.gov>>>; Shelby, David <[Shelby.David@epa.gov](mailto:Shelby.David@epa.gov)<<mailto:Shelby.David@epa.gov>>>; Jackson, Yvette <[Jackson.Yvette@epa.gov](mailto:Jackson.Yvette@epa.gov)<<mailto:Jackson.Yvette@epa.gov>>>; Hallum, Carrie <[hallum.carrie@epa.gov](mailto:hallum.carrie@epa.gov)<<mailto:hallum.carrie@epa.gov>>>; Lemley, Lauren <[Lemley.Lauren@epa.gov](mailto:Lemley.Lauren@epa.gov)<<mailto:Lemley.Lauren@epa.gov>>>; Petrole, Maryann <[Petrole.Maryann@epa.gov](mailto:Petrole.Maryann@epa.gov)<<mailto:Petrole.Maryann@epa.gov>>>

Subject: Revised OARM recommendations to OIG report -- EPA Region 5 Needs to Better Protect Information Technology Property, and Potential Areas for Agencywide Improvement Exist

The OIG revised the recommendations for OARM in chapter three of its Draft Report EPA Region 5 Needs to Better Protect Information Technology Property, and Potential Areas for Agencywide Improvement Exist that was issued January 10, 2018 when converting the draft report to a final report. An explanation of the changes to the recommendations from draft to final report are attached and will be discussed at the exit conference that has yet to be scheduled. However, we are providing the information below to give as much notice as possible and are happy to discuss. If you have any questions please contact Randy Holthaus, Project Manager, at [holthaus.randy@epa.gov](mailto:holthaus.randy@epa.gov)<<mailto:holthaus.randy@epa.gov>>, or 214-665-6620, or me.

Review of Recommendations IT Property

From Draft Report January 10, 2018 to Final Report

Why was draft report changed

## Ex. 5 Deliberative Process (DP)

# **Ex. 5 Deliberative Process (DP)**

Use of form has been communicated throughout EPA. Changed recommendation to verify whether successful.

Thanks,

Mike Davis  
Director, Efficiency Audit  
U.S. Environmental Protection Agency  
Office of Inspector General  
Office 513-487-2363  
Cell (513) 907-6963